

University High School
INDEPENDENT STUDY CONTRACT

General Information: Independent Study arrangements are available for sophomore, junior, and senior students. They may be for credit or non-credit and may be taken pass/fail. If credit is to be earned, contract and preparation time should roughly correspond with a Carnegie unit of credit, which is one hour per day, five days per week for ½ credit per semester. Independent Study is offered only in courses not offered in the curriculum. A student may not carry more than one Independent Study per semester and may not apply more than three credits toward graduation requirements.

Enrollment Procedures:

1. Choose a topic, select a faculty member, and discuss the proposal with your counselor and with the selected faculty member.
2. Plan and complete the Independent Study contract form with the faculty sponsor.
3. Return the completed contract to the department chair, administrator, and counselor for final approval. The contract must be finalized within five days of the start of the semester.

Date: _____

Student: _____ **Sponsor:** _____

Independent Study Course Title: _____

OR

UHS Current Course Title: _____

Term (circle one): Fall Spring Full Year

Brief description of the proposed Independent Study & identification of standards if needed for faculty sponsor.

Evaluation: How will you be graded?

- | | |
|--------------------------------|----------------|
| _____ Paper | Project_____ |
| _____ Product | Quiz/Test_____ |
| _____ Speech | Journal_____ |
| _____ Activity, specify: _____ | |
| _____ Other, specify: _____ | |

Contact with Sponsor: What day/s will you meet? _____ What time? _____

IT IS A MANDATORY REQUIREMENT THAT YOU MEET WITH YOUR SPONSOR AT LEAST ONE TIME PER WEEK.

Required Signatures:

Student: _____
Parent/Guardian: _____
Faculty Sponsor: _____
Department Chair: _____
Administrator: _____
Counselor: _____

Date: _____
Date: _____
Date: _____
Date: _____
Date: _____
Date: _____

****Completed form must be returned to your counselor within the first 5 days of a semester.**

Please complete the chart below with your faculty sponsor.

Time

Student Progress/Project Goals

Instructor Assessment of Goals

<u>Time</u>	<u>Student Progress/Project Goals</u>	<u>Instructor Assessment of Goals</u>
<u>Mid-term</u>		
<u>9 weeks</u>		
<u>Mid-term</u>		
<u>Semester</u>		

**** Students will need to keep a copy of the independent study form to complete the above quarter and 9 weeks assessments with their instructor.**